

Kansas Governor's Council on Fitness

BYLAWS ***Update (8/27/07)***

ARTICLE I

Name of Council

Section I. This Council shall be known as the Governor's Council on Fitness.

ARTICLE II

Appointments

Section I. Council Members are appointed by and serve at the pleasure of the Governor.

Section II. There shall not be more than 30 members on the Council, with the ideal number of members being 21.

Section III. Members will be appointed by the Governor on a staggered basis and will serve 3-year terms. Terms will begin October 1st. Members may be re-appointed for a second term and may serve a maximum of two consecutive three-year terms. After sitting out for a period of one-year, former members may be eligible for re-appointment to the Council. Section IV. Chair may appoint individuals who are not members of the Council to serve on Committees in a Liaison role.

ARTICLE III

Purpose

Section I. The purpose of this Council is to advise the Governor and others on ways to enhance the health of all Kansans through promotion of physical activity, good dietary choices and prevention of tobacco use and to promote the improvement of the health of Kansans through the following:

Encourage the exchange of information about physical activity, healthy diets and tobacco use prevention and cessation.

Create private and public sector support for physical activity, good nutrition and tobacco use prevention.

Implement a statewide awards program to recognize communities and organizations demonstrating significant support for physical activity, good nutrition and tobacco use prevention.

ARTICLE IV

Elections

Section I. Officers of the Council shall be Chair and Vice Chair. The Governor will appoint one member of the Council to serve as Chair for a one (1) year period. The Governor may reappoint that person for up to five (5) years. The Council will elect one (1) member to serve as Vice Chair. The term of Vice Chair shall be for a one (1) year period and shall be limited to two (2) one-year terms of office. The Chair and Vice Chair's periods of service are exempt from member term limits (Article I, Section III). The Governor's Council on Fitness shall hold elections for Vice-Chair at the annual meeting of each year. In the event a quorum is not present at this meeting the election shall be held at the next following meeting at which a quorum IS present.

Section II. The Chair shall be the principal executive officer of the Council. He/she shall preside at all meetings. He/she may sign all instruments as may be authorized by the Council. He/she shall perform all other duties incident to the office of Chair as prescribed by the Council.

Section III. In the absence of the Chair, or in the event of the Chair's inability or refusal to act, or resignation, the Vice Chair shall perform the duties of the Chair until the appointment of a new Chair by the Governor.

Section IV. An honorary Chair and honorary members may be appointed by the Governor and serve at the pleasure of the Governor and both the honorary Chair and honorary members shall be non-voting members of the Council.

ARTICLE V

Meetings

Section I. The Council shall hold regular meetings at least four (4) times per year at the call of the Chair. The annual meeting shall be held during a 90-day period within September 1st of each year, as set by the Chair for the purpose of elections.

Section II. A quorum shall consist of a majority of members of the Governor's Council.

Section III. Members shall give prior notice to the staff secretary, provided by the Kansas Department of Health and Environment when they will not attend a meeting of the Council regardless of whether or not they are sending an alternate. If an alternate is designated to attend, the staff secretary will be notified.

Section IV. No member or liaison of the Council may participate in or seek to influence a decision or vote of the Council if the member or liaison would stand to gain pecuniary benefit.

Section V. Members may participate in meetings in person or by phone conference. Members may vote in person, by telephone, or electronic mail.

Section VI. The staff secretary, provided by the Kansas Department of Health and Environment, shall be responsible for the minutes of the Council meetings.

Section VII. All meetings of the Council shall be open to the public

Section VII. The Council will submit to the Governor's office for his/her disposition the name of any member/liaison who misses two (2) meetings in a year (defined as the period between annual meetings) without giving prior notice (as provided in Section III above). Any Council member who has 2 or more unexcused meeting absences in a year will be subject to dismissal from the Council by action of the Chair.

ARTICLE VI

Committees/Task Forces

Section I. The Chair shall be empowered to appoint committee chairs and members and liaisons to such standing and temporary committees or task forces as may be necessary to carry out the duties and to facilitate the operation of the Council. Members of standing and temporary committees or task forces are not required to be members of the Council.

Section II. An Executive Committee consisting of the Chair, Vice Chair, Executive Director (ex officio) appointed by Kansas Department of Health and Environment, and up to three (3) council members elected by the Council shall act on the Council's behalf between council meetings and shall serve as the primary leadership of the Council. In addition the Executive Committee will:

- A. Solicit, screen and nominate citizens of Kansas for appointment to the Council as members by the Governor.
- B. Evaluate existing members and liaisons at the end of their term and make a recommendation for reappointment.
- C. Conduct orientation for new members and liaisons.
- D. Serve as the nomination committee for offices and positions of leadership in the Council.

ARTICLE VII

Parliamentary Authority

Section I. The rules contained in "Robert's Rules of Order" shall govern this Council.

ARTICLE VIII

Adoption and Maintenance of Bylaws

Section I. Bylaws of the Council shall become operative upon their ratification by a majority vote of a quorum of the Council.

Section II. Bylaws of the Council may be amended by a majority vote of the members present. Proposed amendments to Council bylaws shall be distributed to the membership of the Council at least thirty (30) days prior to the meeting at which they are to be considered.

Section III. The Governor may adjust these bylaws as necessary.